

MEETING NOTICE

**A REGULAR MEETING OF THE FINANCE COMMITTEE
of the
CENTRAL COAST WATER AUTHORITY**

will be held at 8:45 a.m., on Thursday, October 24, 2019
at 255 Industrial Way, Buellton, California

THE FOLLOWING ITEMS WILL BE DISCUSSED AT THE MEETING OF THE
COMMITTEE AND A VOTE MAY BE TAKEN FOR THE PURPOSE OF
RECOMMENDING ACTION BY THE BOARD OF DIRECTORS.

Eric Friedman
Chairman

Ed Andrisek
Vice Chairman

Ray A. Stokes
Executive Director

Brownstein Hyatt
Farber Schreck
General Counsel

Member Agencies

City of Buellton

Carpinteria Valley
Water District

City of Guadalupe

City of Santa Barbara

City of Santa Maria

Goleta Water District

Montecito Water District

Santa Ynez River Water
Conservation District,
Improvement District #1

Associate Member

La Cumbre Mutual
Water Company

- I. **Call to Order and Roll Call**
- II. **Public Comment – (Any member of the public may address the Committee relating to any matter within the Committee’s jurisdiction. Individual Speakers may be limited to five minutes; all speakers to a total of fifteen minutes.)**
- III. * **Minutes of the July 25, 2019 Meeting of the Finance Committee**
- IV. * **FY 2019/20 First Quarter Investment Report**
- V. * **Resolution 19-01 Amending the CCWA Rules and Regulations Governing the Policy and Procedures for the Purchase of Services, Supplies and Equipment**
- VI. **Reports from Committee Members for Information Only**
- VII. **Items for Next Regular Meeting Agenda**
 - A. **FY 2019/20 Second Quarter Investment Report**
- VIII. **Date of Next Regular Meeting: January 23, 2020**
- IX. **Adjournment**

255 Industrial Way
Buellton, CA 93427-9565
(805) 688-2292
FAX: (805) 686-4700

* Indicates attachment of document to agenda packet.



**MINUTES OF THE
CENTRAL COAST WATER AUTHORITY
MEETING OF THE FINANCE COMMITTEE**

Agenda Item III.
Finance Committee
October 24, 2019

July 25, 2019

I. Call to Order and Roll Call

Director Friedman called the July 25, 2019, meeting of the Central Coast Water Authority Finance Committee held at 255 Industrial Way, Buellton, California, to order at 8:45 a.m. Attachment No. 1 is a list of those in attendance.

Finance Committee members present were:

Farfalla Borah	Goleta Water District
Harlan Burchardi	Santa Ynez RWCD, ID #1
Eric Friedman	City of Santa Barbara

II. Public Comment

There was no public comment.

III. Minutes of the April 25, 2019 Finance and Special Board of Directors Meeting

Upon a motion by Director Borah, seconded by Director Friedman and carried with all in favor and none opposed, the minutes of the April 25, 2019 Finance Committee Meeting were approved.

IV. FY 2018/19 Fourth Quarter Investment Report

Lisa Long, CCWA Deputy Controller, stated as of June 30, 2019 the investment portfolio totaled \$90.8 million and had an effective rate of return of 2.35% on an average daily balance for the month of June 2019 of about \$88.6 million. The investments were comprised of the State of California Local Agency Investment Fund (LAIF), (\$64.8 million), and Montecito Bank & Trust money market accounts (\$16.0 million), and U.S. Treasury Notes held in a Charles Schwab Brokerage Account (\$10 million).

All investments during the quarter complied with the CCWA investment policy provisions and current pro forma projections indicate that the Authority will have sufficient cash with which to operate for the next six months.

Upon a motion by Director Borah, seconded by Director Friedman and carried with all in favor and none opposed, the Finance Committee recommended Board approval of the fourth quarter FY 2018/19 investment report.

V. Reports from Committee Members for Information Only

There were no reports from Committee Members.

VI. Items for Next Regular Meeting Agenda

Mr. Stokes stated that it had been brought to his attention the Finance Committee quarterly meetings were considered redundant, and potentially could be disbanded. After

reports to the Finance Committee and request for recommendations, all matters are brought verbatim to the Board for review and decision.

Director Borah asked that the matter be brought to the Committee with a full staff report, including whether the Finance Committee is mandated through the CCWA Joint Powers Agreement. Director Friedman stated he felt that the Committee's input on budgetary issues was important, although the quarterly reviews of investments are not as vital.

A. FY 2019/20 First Quarter Investment Report

VII. Date of Next Regular Meeting: October 24, 2019

VIII. Adjournment

The meeting adjourned at 8:52 a.m.

Respectfully submitted,

Elizabeth Watkins
Secretary to the Board



CENTRAL COAST WATER AUTHORITY

MEMORANDUM

October 16, 2019

TO: CCWA Finance Committee
FROM: Ray A. Stokes
Executive Director
SUBJECT: FY 2019/20 First Quarter Investment Report

SUMMARY

Attached is the first quarter FY 2019/20 investment report covering the three-month period of July to September 2019. In accordance with the CCWA Statement of Investment Policy, the quarterly report includes a statement of compliance of the portfolio with the investment policy and confirmation of the Authority's ability to meet expenditure requirements for the next six months.

DISCUSSION

As of September 30, 2019 the investment portfolio totaled \$66.6 million and had an effective rate of return of 2.22% on an average daily balance for the month of September 2019 of about \$70.5 million. The investments were comprised of the State of California Local Agency Investment Fund (LAIF), (\$49 million), and Montecito Bank & Trust money market accounts (\$1.7 million), and U.S. Treasury Notes held in a Charles Schwab Brokerage Account (\$6 million) and funds held by the CCWA revenue bond trustee for the October 1, 2019 bond principal and interest payment (\$9.9 million).

All investments during the quarter complied with the CCWA investment policy provisions.

CASH MANAGEMENT PRO FORMA PROJECTIONS

Current pro forma projections indicate that the Authority will have sufficient cash with which to operate for the next six months.

RECOMMENDATION

That the Finance Committee recommends Board approval of the first quarter FY 2019/20 investment report.

RAS
Attachments



**Investment Portfolio
Portfolio Management
Portfolio Summary
September 30, 2019**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
CCWA-LAIF	48,958,836.00	48,958,836.00	48,958,836.00	73.55	1	1	2.249	2.280
Pool-Money Market Accounts	1,744,699.62	1,744,699.62	1,744,699.62	2.62	1	1	1.854	1.880
Bond Trustee-Money Market Accounts	9,881,750.00	9,881,750.00	9,881,750.00	14.84	1	1	0.001	0.001
Treasury Securities	6,000,000.00	5,991,249.80	5,984,370.37	8.99	424	161	2.222	2.253
Investments	66,585,285.62	66,576,535.42	66,569,655.99	100.00%	39	15	1.902	1.929

Cash and Accrued Interest								
Accrued Interest at Purchase		88.32	88.32					
Subtotal		88.32	88.32					
Total Cash and Investments	66,585,285.62	66,576,623.74	66,569,744.31		39	15	1.902	1.929

Total Earnings	September 30	Month Ending	Fiscal Year To Date
Current Year		128,818.13	436,338.01

Average Daily Balance 70,465,759.19

Effective Rate of Return 2.22%

Ray A Stokes
Ray Stokes, Executive Director/Treasurer
10/16/2019



Investment Pool
Total Return
Sorted by Issuer - Fund
September 1, 2019 - September 30, 2019
Yield on Time Weighted Value

CUSIP	Investment #	Fund	Investment Class	Beginning Invested Value	Time Weighted Invested Value	Ending Invested Value	Maturity Date	Current Rate	Total Return	Investment Income		
										Interest Earned	Adjustment in Value	Net Investment Income
Issuer: General Account												
SYS10.0000	10.0000	0000	Amortized	12,216,781.05	10,364,629.85	11,742,515.24		2.776	2.814	23,974.60	0.00	23,974.60
			Subtotal	12,216,781.05	10,364,629.85	11,742,515.24			2.814	23,974.60	0.00	23,974.60
Issuer: Avila Beach CSD												
SYS55.AVBCH	55.AVBCH	DEBT	Amortized	11,964.85	11,587.91	656.56		2.775	2.814	26.80	0.00	26.80
SYS45.AVBCH	45.AVBCH	NARES	Amortized	0.00	0.00	0.00		3.364		0.00	0.00	0.00
			Subtotal	11,964.85	11,587.91	656.56			2.814	26.80	0.00	26.80
Issuer: Avila Valley Mutual Water Co.												
SYS45.AVLWTR	45.AVLWTR	NARES	Amortized	0.00	0.00	0.00		3.576		0.00	0.00	0.00
			Subtotal	0.00	0.00	0.00				0.00	0.00	0.00
Issuer: City of Buelton												
SYS70.BUEL	70.BUEL	CREDIT	Amortized	82.31	82.36	83.76		2.770	2.807	0.19	0.00	0.19
SYS55.BUEL	55.BUEL	DEBT	Amortized	263,837.89	255,528.67	14,561.15		2.776	2.814	591.07	0.00	591.07
SYS60.BUEL	60.BUEL	DWR	Amortized	504,446.87	494,698.38	431,039.32		2.776	2.814	1,144.29	0.00	1,144.29
SYS45.BUEL	45.BUEL	NARES	Amortized	27,099.23	27,099.64	27,111.49		2.776	2.814	62.68	0.00	62.68
35.BUEL	35.BUEL	O&M	Amortized	29,872.86	29,873.42	29,889.69		2.776	2.814	69.10	0.00	69.10
40.BUEL	40.BUEL	RATE	Amortized	277,565.30	277,570.51	277,721.64		2.776	2.814	642.05	0.00	642.05
			Subtotal	1,102,904.46	1,084,852.98	780,407.05			2.814	2,509.38	0.00	2,509.38
Issuer: CA Men's Colony												
SYS55.CAMC	55.CAMC	DEBT	Amortized	104,654.43	101,357.39	5,743.29		2.776	2.814	234.45	0.00	234.45
SYS45.CAMC	45.CAMC	NARES	Amortized	0.00	0.00	0.00		3.349		0.00	0.00	0.00
			Subtotal	104,654.43	101,357.39	5,743.29			2.814	234.45	0.00	234.45
Issuer: Carpinteria Valley Water Distr												
SYS70.CARP	70.CARP	CREDIT	Amortized	44.19	44.22	45.11		2.716	2.751	0.10	0.00	0.10
SYS55.CARP	55.CARP	DEBT	Amortized	1,053,323.73	1,020,101.30	56,650.92		2.776	2.814	2,359.62	0.00	2,359.62
SYS60.CARP	60.CARP	DWR	Amortized	1,885,438.43	1,855,364.81	1,658,883.11		2.776	2.814	4,291.68	0.00	4,291.68

NARES is now being used as DWR Reserve

Portfolio RAR
CC
GA (PRF_GA) 7.3.0
Report Ver: 7.3.3b

Investment Pool
Total Return
Sorted by Issuer - Fund

CUSIP	Investment #	Fund	Investment Class	Beginning Invested Value	Time Weighted Invested Value	Ending Invested Value	Maturity Date	Current Rate	Total Return	Investment Income		
										Interest Earned	Adjustment in Value	Net Investment Income
Issuer: Carpinteria Valley Water Distr												
SYS45.CARP	45.CARP	NARES	Amortized	0.00	0.00	0.00		3.359		0.00	0.00	0.00
35.CARP	35.CARP	O&M	Amortized	103,368.74	103,370.68	103,427.05		2.776	2.814	239.11	0.00	239.11
40.CARP	40.CARP	RATE	Amortized	847,531.37	847,547.23	848,007.02		2.776	2.814	1,960.47	0.00	1,960.47
			Subtotal	3,889,706.46	3,826,428.24	2,667,013.21			2.814	8,850.98	0.00	8,850.98
Issuer: Chorro Valley Turnout												
SYS70.CHORRO	70.CHORRO	CREDIT	Amortized	187.58	187.71	191.35		2.751	2.787	0.43	0.00	0.43
			Subtotal	187.58	187.71	191.35			2.787	0.43	0.00	0.43
Issuer: Cuesta College												
SYS55.CUESTA	55.CUESTA	DEBT	Amortized	52,331.12	50,682.47	2,871.73		2.776	2.814	117.23	0.00	117.23
SYS45.CUESTA	45.CUESTA	NARES	Amortized	0.00	0.00	0.00		3.300		0.00	0.00	0.00
			Subtotal	52,331.12	50,682.47	2,871.73			2.814	117.23	0.00	117.23
Issuer: Goleta Water District												
SYS70.GOLETA	70.GOLETA	CREDIT	Amortized	102.34	102.41	104.49		2.814	2.851	0.24	0.00	0.24
SYS55.GOLETA	55.GOLETA	DEBT	Amortized	2,549,662.85	2,469,234.70	136,818.46		2.776	2.814	5,711.65	0.00	5,711.65
SYS60.GOLETA	60.GOLETA	DWR	Amortized	4,638,331.22	4,564,048.57	4,079,083.60		2.776	2.814	10,557.18	0.00	10,557.18
SYS45.GOLETA	45.GOLETA	NARES	Amortized	0.00	0.00	0.00		3.359		0.00	0.00	0.00
35.GOLETA	35.GOLETA	O&M	Amortized	232,580.17	232,584.54	232,711.38		2.776	2.814	537.99	0.00	537.99
			Subtotal	7,420,676.58	7,265,970.22	4,448,717.93			2.814	16,807.06	0.00	16,807.06
Issuer: City of Guadalupe												
SYS70.GUAD	70.GUAD	CREDIT	Amortized	-1.04	-1.04	-1.06		2.358	11.691	-0.01	0.00	-0.01
SYS55.GUAD	55.GUAD	DEBT	Amortized	148,906.07	144,215.39	8,185.53		2.776	2.814	333.59	0.00	333.59
SYS60.GUAD	60.GUAD	DWR	Amortized	456,487.10	456,315.95	430,159.86		2.776	2.814	1,055.51	0.00	1,055.51
SYS45.GUAD	45.GUAD	NARES	Amortized	8,395.32	8,395.45	8,399.12		2.776	2.814	19.42	0.00	19.42
35.GUAD	35.GUAD	O&M	Amortized	28,425.73	28,426.26	28,441.74		2.776	2.814	65.75	0.00	65.75
40.GUAD	40.GUAD	RATE	Amortized	192,881.92	192,885.54	192,990.39		2.776	2.814	446.17	0.00	446.17
			Subtotal	834,095.10	830,237.55	668,175.58			2.814	1,920.43	0.00	1,920.43
Issuer: La Cumbre Mutual Water Co.												
SYS70.LACUMB	70.LACUMB	CREDIT	Amortized	53.01	53.04	53.95		2.716	2.753	0.12	0.00	0.12
SYS55.LACUMB	55.LACUMB	DEBT	Amortized	560,617.00	542,934.93	30,154.92		2.776	2.814	1,255.88	0.00	1,255.88
SYS60.LACUMB	60.LACUMB	DWR	Amortized	945,722.40	930,498.84	834,896.67		2.776	2.814	2,152.35	0.00	2,152.35
SYS45.LACUMB	45.LACUMB	NARES	Amortized	26,238.36	26,238.76	26,250.23		2.776	2.814	60.69	0.00	60.69

NARES is now being used as DWR Reserve

**Investment Pool
Total Return
Sorted by Issuer - Fund**

CUSIP	Investment #	Fund	Investment Class	Beginning Invested Value	Time Weighted Invested Value	Ending Invested Value	Maturity Date	Current Rate	Total Return	Investment Income		
										Interest Earned	Adjustment in Value	Net Investment Income
Issuer: La Cumbre Mutual Water Co.												
35.LACUMB	35.LACUMB	O&M	Amortized	51,677.26	51,678.23	51,706.37		2.776	2.814	119.54	0.00	119.54
SYS50.LACUMB	50.LACUMB	PREPAY	Amortized	0.00	0.00	0.00		3.059	2.814	0.00	0.00	0.00
40.LACUMB	40.LACUMB	RATE	Amortized	404,270.42	404,278.00	404,497.76		2.776	2.814	935.14	0.00	935.14
	Subtotal			1,988,578.45	1,955,681.80	1,347,559.90			2.814	4,523.72	0.00	4,523.72
Issuer: Lopez Turnout												
SYS70.LOPEZ	70.LOPEZ	CREDIT	Amortized	118.71	118.79	121.09		2.729	2.765	0.27	0.00	0.27
	Subtotal			118.71	118.79	121.09			2.765	0.27	0.00	0.27
Issuer: Montecito Water District												
SYS70.MONT	70.MONT	CREDIT	Amortized	1,143.46	1,144.23	1,166.49		2.781	2.818	2.65	0.00	2.65
SYS55.MONT	55.MONT	DEBT	Amortized	1,842,500.64	1,784,388.67	99,141.40		2.776	2.814	4,127.52	0.00	4,127.52
SYS60.MONT	60.MONT	DWR	Amortized	3,233,251.21	3,195,064.95	2,917,662.14		2.776	2.814	7,390.56	0.00	7,390.56
SYS45.MONT	45.MONT	NARES	Amortized	0.00	0.00	0.00		3.359	2.814	0.00	0.00	0.00
35.MONT	35.MONT	O&M	Amortized	155,052.99	155,055.91	155,140.45		2.776	2.814	358.66	0.00	358.66
40.MONT	40.MONT	RATE	Amortized	1,472,665.09	1,472,692.64	1,473,491.55		2.776	2.814	3,406.51	0.00	3,406.51
	Subtotal			6,704,613.39	6,608,346.40	4,646,602.04			2.814	15,285.90	0.00	15,285.90
Issuer: City of Morro Bay												
SYS55.MORBAY	55.MORBAY	DEBT	Amortized	675,261.78	653,988.24	37,055.69		2.776	2.814	1,512.76	0.00	1,512.76
SYS45.MORBAY	45.MORBAY	NARES	Amortized	0.00	0.00	0.00		3.359	2.814	0.00	0.00	0.00
	Subtotal			675,261.78	653,988.24	37,055.69			2.814	1,512.76	0.00	1,512.76
Issuer: Morehart Land Co.												
SYS70.MORHRT	70.MORHRT	CREDIT	Amortized	10.10	10.11	10.28		2.376	2.408	0.02	0.00	0.02
SYS55.MORHRT	55.MORHRT	DEBT	Amortized	117,184.88	113,491.56	6,385.24		2.776	2.814	262.52	0.00	262.52
SYS60.MORHRT	60.MORHRT	DWR	Amortized	164,202.99	161,601.82	140,970.53		2.776	2.814	373.80	0.00	373.80
SYS65.MORHRT	65.MORHRT	ESCROW	Amortized	408,690.14	408,697.41	408,908.26		2.776	2.814	945.37	0.00	945.37
SYS45.MORHRT	45.MORHRT	NARES	Amortized	10,749.54	10,749.70	10,754.40		2.776	2.815	24.87	0.00	24.87
35.MORHRT	35.MORHRT	O&M	Amortized	10,336.63	10,338.82	10,342.45		2.776	2.814	23.91	0.00	23.91
	Subtotal			711,174.28	704,887.42	577,371.16			2.814	1,630.49	0.00	1,630.49
Issuer: Oceano CSD												
SYS55.OCEANO	55.OCEANO	DEBT	Amortized	87,480.69	84,724.69	4,800.61		2.776	2.814	195.98	0.00	195.98
SYS45.OCEANO	45.OCEANO	NARES	Amortized	0.00	0.00	0.00		3.352	2.814	0.00	0.00	0.00
SYS50.OCEANO	50.OCEANO	PREPAY	Amortized	0.00	0.00	0.00		3.056	2.814	0.00	0.00	0.00

NARES is now being used as DWR Reserve

Investment Pool
Total Return
Sorted by Issuer - Fund

CUSIP	Investment #	Fund	Investment Class	Beginning Invested Value	Time Weighted Invested Value	Ending Invested Value	Maturity Date	Current Rate	Total Return	Interest Earned	Adjustment in Value	Net Investment Income
Issuer: Oceano CSD												
40.OCEANO	40.OCEANO	RATE	Amortized	-0.02	-0.02	-0.02		0.631	2.814	0.00	0.00	0.00
			Subtotal	87,480.67	84,724.67	4,800.59			2.814	195.98	0.00	195.98
Issuer: City of Pismo Beach												
SYS55.PISMO	55.PISMO	DEBT	Amortized	144,583.68	140,028.70	7,934.17		2.776	2.814	323.90	0.00	323.90
SYS45.PISMO	45.PISMO	NARES	Amortized	0.00	0.00	0.00		3.365	2.814	0.00	0.00	0.00
SYS50.PISMO	50.PISMO	PREPAY	Amortized	0.00	0.00	0.00		5.186	2.814	0.00	0.00	0.00
			Subtotal	144,583.68	140,028.70	7,934.17			2.814	323.90	0.00	323.90
Issuer: City of Santa Barbara												
SYS70.SBAR	70.SBAR	CREDIT	Amortized	55.00	55.03	55.97		2.836	2.874	0.13	0.00	0.13
SYS55.SBAR	55.SBAR	DEBT	Amortized	1,567,358.01	1,517,916.32	84,107.17		2.776	2.814	3,511.13	0.00	3,511.13
SYS60.SBAR	60.SBAR	DWR	Amortized	3,479,395.24	3,433,465.63	3,151,671.83		2.776	2.814	7,942.02	0.00	7,942.02
SYS45.SBAR	45.SBAR	NARES	Amortized	51,217.31	51,218.08	51,240.49		2.776	2.814	118.47	0.00	118.47
35.SBAR	35.SBAR	O&M	Amortized	155,049.49	155,052.40	155,136.82		2.776	2.814	358.65	0.00	358.65
			Subtotal	5,253,075.05	5,157,707.46	3,442,212.28			2.814	11,930.40	0.00	11,930.40
Issuer: Raytheon Systems Co.												
SYS70.SBRC	70.SBRC	CREDIT	Amortized	2.66	2.66	2.71		4.511	4.571	0.01	0.00	0.01
SYS55.SBRC	55.SBRC	DEBT	Amortized	24,558.09	23,784.99	1,365.15		2.776	2.814	55.02	0.00	55.02
SYS60.SBRC	60.SBRC	DWR	Amortized	44,806.30	43,985.19	38,623.50		2.776	2.814	101.74	0.00	101.74
SYS65.SBRC	65.SBRC	ESCROW	Amortized	108,975.05	108,977.00	109,033.41		2.776	2.814	252.08	0.00	252.08
SYS45.SBRC	45.SBRC	NARES	Amortized	2,712.92	2,712.96	2,714.15		2.778	2.816	6.28	0.00	6.28
35.SBRC	35.SBRC	O&M	Amortized	2,584.15	2,584.20	2,585.60		2.777	2.815	5.98	0.00	5.98
			Subtotal	183,639.17	182,047.00	154,324.52			2.814	421.11	0.00	421.11
Issuer: Shandon												
SYS70.SHAN	70.SHAN	CREDIT	Amortized	-4.31	-4.31	-4.40		2.784	2.821	-0.01	0.00	-0.01
SYS55.SHAN	55.SHAN	DEBT	Amortized	11,846.51	11,473.30	650.10		2.776	2.814	26.54	0.00	26.54
SYS45.SHAN	45.SHAN	NARES	Amortized	0.00	0.00	0.00		3.305	2.814	0.00	0.00	0.00
40.SHAN	40.SHAN	RATE	Amortized	15,355.75	15,356.04	15,364.41		2.776	2.814	35.52	0.00	35.52
			Subtotal	27,197.95	26,825.03	16,010.11			2.814	62.05	0.00	62.05
Issuer: SLO Coounty Operations Center												
SYS70.SLOC	70.SLOC	CREDIT	Amortized	0.06	0.06	0.06		0.698	2.814	0.00	0.00	0.00
SYS55.SLOC	55.SLOC	DEBT	Amortized	111,484.09	107,971.88	6,117.76		2.776	2.814	249.75	0.00	249.75

NARES is now being used as DWR Reserve

**Investment Pool
Total Return
Sorted by Issuer - Fund**

CUSIP	Investment #	Fund	Investment Class	Beginning Invested Value	Time Weighted Invested Value	Ending Invested Value	Maturity Date	Current Rate	Total Return	Investment Income		
										Interest Earned	Adjustment in Value	Net Investment Income
Issuer: SLO Coounty Operations Center												
SYS45.SLOC	45.SLOC	NARES	Amortized	0.00	0.00	0.00	0.00	3.347		0.00	0.00	0.00
			Subtotal	111,484.15	107,971.94	6,117.82			2.814	249.75	0.00	249.75
Issuer: San Luis School												
SYS45.SLSCHL	45.SLSCHL	NARES	Amortized	0.00	0.00	0.00	0.00	2.931		0.00	0.00	0.00
			Subtotal	0.00	0.00	0.00				0.00	0.00	0.00
Issuer: City of Santa Maria												
SYS70.SMARIA	70.SMARIA	CREDIT	Amortized	1,083.53	1,084.17	1,102.63		2.780	2.817	2.51	0.00	2.51
SYS60.SMARIA	60.SMARIA	DWR	Amortized	13,294,479.76	13,110,035.07	12,089,576.59		2.776	2.814	30,326.03	0.00	30,326.03
SYS45.SMARIA	45.SMARIA	NARES	Amortized	460,173.35	460,180.29	460,381.61		2.776	2.814	1,064.45	0.00	1,064.45
35.SMARIA	35.SMARIA	O&M	Amortized	837,267.08	837,282.80	837,738.68		2.776	2.814	1,936.73	0.00	1,936.73
SYS50.SMARIA	50.SMARIA	PREPAY	Amortized	0.00	0.00	0.00		2.982		0.00	0.00	0.00
40.SMARIA	40.SMARIA	RATE	Amortized	5,050,477.76	5,050,572.59	5,053,322.52		2.776	2.814	11,682.56	0.00	11,682.56
			Subtotal	19,643,481.48	19,459,154.92	18,442,122.03			2.814	45,011.28	0.00	45,011.28
Issuer: San Miguelito Mutual Water Co.												
SYS45.SMGLTO	45.SMGLTO	NARES	Amortized	0.00	0.00	0.00	0.00	3.322		0.00	0.00	0.00
			Subtotal	0.00	0.00	0.00				0.00	0.00	0.00
Issuer: So. Calif. Water Company												
SYS70.SOCAL	70.SOCAL	CREDIT	Amortized	50.13	50.16	51.01		2.873	2.911	0.12	0.00	0.12
SYS60.SOCAL	60.SOCAL	DWR	Amortized	420,471.00	414,309.15	373,998.05		2.776	2.814	958.34	0.00	958.34
SYS45.SOCAL	45.SOCAL	NARES	Amortized	14,800.92	14,801.14	14,807.62		2.776	2.815	34.24	0.00	34.24
35.SOCAL	35.SOCAL	O&M	Amortized	25,841.58	25,842.07	25,856.14		2.776	2.814	59.78	0.00	59.78
			Subtotal	461,163.63	455,002.52	414,712.82			2.814	1,052.48	0.00	1,052.48
Issuer: City of Solvang												
SYS70.SOLV	70.SOLV	CREDIT	Amortized	188.13	188.24	191.45		2.807	2.844	0.44	0.00	0.44
SYS55.SOLV	55.SOLV	DEBT	Amortized	808,949.10	783,431.05	43,407.59		2.776	2.814	1,812.16	0.00	1,812.16
SYS60.SOLV	60.SOLV	DWR	Amortized	1,324,386.24	1,299,127.99	1,134,154.52		2.776	2.814	3,005.04	0.00	3,005.04
SYS45.SOLV	45.SOLV	NARES	Amortized	62,626.67	62,627.61	62,655.01		2.776	2.814	144.87	0.00	144.87
35.SOLV	35.SOLV	O&M	Amortized	77,524.73	77,526.19	77,568.40		2.776	2.814	179.33	0.00	179.33
40.SOLV	40.SOLV	RATE	Amortized	617,889.68	617,901.28	618,237.71		2.776	2.814	1,429.28	0.00	1,429.28
			Subtotal	2,891,564.55	2,840,802.36	1,936,214.68			2.814	6,571.14	0.00	6,571.14

NARES is now being used as DWR Reserve

Portfolio RAR
CC
GA (PRF GA) 7.3.0
Report Ver. 7.3.3b

**Investment Pool
Total Return
Sorted by Issuer - Fund**

CUSIP	Investment #	Fund	Investment Class	Beginning Invested Value	Time Weighted Invested Value	Ending Invested Value	Maturity Date	Current Rate	Total Return	Investment Income		
										Interest Earned	Adjustment In Value	Net Investment Income
Issuer: SYID#1												
SYS70.SYNEZ	70.SYNEZ	CREDIT	Amortized	2,493.05	2,494.72	2,543.26		2.777	2.814	5.77	0.00	5.77
SYS55.SYNEZ	55.SYNEZ	DEBT	Amortized	303,803.62	294,220.23	16,301.87		2.776	2.814	680.57	0.00	680.57
SYS60.SYNEZ	60.SYNEZ	DWR	Amortized	586,992.74	579,598.82	531,329.06		2.776	2.814	1,340.68	0.00	1,340.68
SYS45.SYNEZ	45.SYNEZ	NARES	Amortized	128,362.55	128,364.49	128,420.65		2.776	2.814	296.92	0.00	296.92
35.SYNEZ	35.SYNEZ	O&M	Amortized	25,841.58	25,842.07	25,856.14		2.776	2.814	59.78	0.00	59.78
40.SYNEZ	40.SYNEZ	RATE	Amortized	465,476.89	465,485.63	465,739.08		2.776	2.814	1,076.72	0.00	1,076.72
	Subtotal			1,512,970.43	1,496,005.96	1,170,190.06			2.814	3,460.44	0.00	3,460.44
Issuer: Vandenberg Air Force Base												
SYS70.VAFB	70.VAFB	CREDIT	Amortized	281,096.16	281,101.39	281,253.04		2.776	2.814	650.20	0.00	650.20
SYS60.VAFB	60.VAFB	DWR	Amortized	6,150,175.88	6,059,128.18	5,464,947.29		2.776	2.814	14,015.47	0.00	14,015.47
SYS45.VAFB	45.VAFB	NARES	Amortized	0.00	0.00	0.00		3.359		0.00	0.00	0.00
35.VAFB	35.VAFB	O&M	Amortized	390,747.20	390,754.51	390,966.49		2.776	2.814	903.86	0.00	903.86
	Subtotal			6,822,019.24	6,730,984.08	6,137,166.82			2.814	15,569.53	0.00	15,569.53
	Total			72,851,708.24	70,140,211.61	58,656,807.72			2.814	162,242.56	0.00	162,242.56

Components of Return: Interest: 2.814
 Amortization:
 Market Value:

NARES is now being used as DWR Reserve




CENTRAL COAST WATER AUTHORITY

MEMORANDUM

October 15, 2019

TO: CCWA Finance Committee

FROM: John Brady, Deputy Director 

SUBJECT: Resolution 19-01 Amending the CCWA Rules and Regulations Governing the Policy and Procedures for the Purchase of Services, Supplies and Equipment

BACKGROUND

Resolution 16-01 is the current CCWA Resolution that authorized the rules and regulations for the Central Coast Water Authority governing the policies and procedures for the purchase of services, supplies and equipment ("Rules and Regulations"). One important aspect that the current Rules and Regulations do not address is the potential use of cooperative purchasing arrangements and programs with other public agencies. Cooperative purchasing arrangements and programs are a common procurement strategy that aggregates the purchasing power for the benefit of participating agencies. This strategy typically yields lower pricing, as compared to a single organization soliciting competitive bids on its own.

The State of California Department of General Services has a program that is available to local governing agencies, such as the CCWA. This program establishes multiple award agreements in accordance with Public Contract Code Sections 10290 et seq. and 12101.5 (effective January 1994). The California Multiple Award Schedules (CMAS) offers a wide variety of commodities, non-IT services and information technology products and services at prices which have been assessed to be fair, reasonable and competitive.

DISCUSSION

In order to for CCWA staff to participate in cooperative purchasing arrangements and programs, such as the California CMAS Program, the Rules and Regulations must be amended to allow for this type of procurement method.

The California Government Code section 54202 requires local agencies to adopt policies and procedures, including bidding regulations, governing purchases of services, supplies and equipment by the local agency. California Government Code section 54205 provides that any local agency may request the Department of General Services ("DGS") to make purchases of materials, equipment, or supplies on its behalf in accordance with Section 10298 of the Public Contract Code.

Public Contract Code section 10298 provides that the DGS may consolidate the needs of multiple state agencies for goods, information technology, and services, and establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state's buying power and that State and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The DGS' CMAS procurement program complies with the above statutory requirements, allowing local agencies to purchase through this program without having to competitively bid on their own.

For the Board's consideration, CCWA's legal counsel drafted Resolution 19-01 to amend the Rules and Regulations to include the use of cooperative purchasing arrangements and programs, such as the California CMAS Program.

FINANCIAL

The purpose of the competitive bidding requirement in the Rules and Regulations is to ensure that the CCWA receives fair and competitive pricing as well as to comply with State procurement laws and regulations. Through providing the option of using cooperative purchasing arrangements and programs, such as the California CMAS Program, the same objectives can be achieved and may even provide improved pricing and reliability.

RECOMMENDATION

That the Board:

- Adopt Resolution 19-01, which amends the Rules and Regulations Governing the Policy and Procedures for the Purchase of Services, Supplies and Equipment to include the use of cooperative purchasing arrangements and programs.

JLB

RESOLUTION NO. 19-01

**RESOLUTION OF THE CENTRAL COAST WATER AUTHORITY
AMENDING THE RULES AND REGULATIONS GOVERNING THE POLICY AND
PROCEDURES FOR THE PURCHASE OF SERVICES, SUPPLIES OR EQUIPMENT**

WHEREAS, California Government Code sections 54201 to 54204 require all local agencies to adopt rules and regulations governing the policies and procedures for the purchase of services, supplies or equipment; and,

WHEREAS, the Board of Directors of the Central Coast Water Authority ("CCWA") approved Resolution 91-11 on October 18, 1991, establishing such rules and regulations and approved Resolution 93-51 on December 16, 1993, Resolution 03-07 on June 26, 2003, and Resolution 16-01 on March 24, 2016, amending such rules and regulations; and

WHEREAS, the Board of Directors desire to further amend these rules and regulations to allow CCWA to participate with other agencies in cooperative purchasing arrangements and program to leverage the benefits of volume purchases, delivery and supply chain advantages, best practices, and the reduction of administrative time and expenses;

NOW, THEREFORE, BE IT RESOLVED that the Rules and Regulations Governing the Policies and Procedures for the Purchase of Services, Supplies and Equipment, attached as Exhibit A, which are incorporated by this reference, are amended and adopted by CCWA;

BE IT RESOLVED FURTHER, that this resolution shall take effect immediately.

I certify that the foregoing Resolution No.19-01 was adopted by the Board of Directors of the Central Coast Water Authority at a meeting held October 24, 2019.

Eric Friedman, Chairman

[Seal]

Attest:

Elizabeth Watkins
Secretary to the Board of Directors

	VOTING PERCENTAGE	AYE	NAY	ABSTAIN	ABSENT
City of Buellton	2.21%	_____	_____	_____	_____
Carpinteria Valley Water District	7.64%	_____	_____	_____	_____
Goleta Water District	17.20%	_____	_____	_____	_____
City of Guadalupe	1.15%	_____	_____	_____	_____
Montecito Water District	9.50%	_____	_____	_____	_____
City of Santa Barbara	11.47%	_____	_____	_____	_____
City of Santa Maria	43.19%	_____	_____	_____	_____
Santa Ynez River Water Conservation District, Improvement District No. 1	7.64%	_____	_____	_____	_____

CENTRAL COAST WATER AUTHORITY
RULES AND REGULATIONS
GOVERNING THE POLICY AND PROCEDURES FOR THE
PURCHASE OF SERVICES, SUPPLIES OR EQUIPMENT

Pursuant to the provisions of Sections 54201 to 54204, inclusive, of the Government Code of the State of California, the following shall constitute the Rules and Regulations of the Central Coast Water Authority ("CCWA") ~~g~~Governing the ~~p~~Policies and ~~p~~Procedures for the ~~p~~Purchase of ~~s~~Services, ~~s~~Supplies and ~~e~~Equipment ("Rules and Regulations") by the CCWA.

1. Every purchase of services, supplies or equipment to be used by the CCWA shall be made pursuant to these ~~r~~Rules and ~~r~~Regulations. These ~~r~~Rules and ~~r~~Regulations shall not apply to an expenditure for a "public project" as defined in California Public Contracts Code sec. 20161: (a) a project for the erection, improvement, painting or repair of public buildings and works; (b) work in or about streams, bays, waterfronts, embankments, or other work for protection against overflow; (c) street or sewer work except maintenance or repair; (d) furnishing supplies or materials for any such project, including maintenance or repair of streets or sewers.

2. The Executive Director is authorized to make purchases of items of services, supplies or equipment in an amount up to and including \$25,000. Except as provided in these Rules and Regulations~~this resolution~~, no ~~item of~~ services, supplies or equipment in excess of \$25,000 may be purchased without the prior approval of the ~~CCWA~~ Board of Directors. Purchases in excess of \$10,000 must be reported as separate line items in the Bills for Ratification report at the next subsequent Board of Directors meeting after such purchase.

3. Purchase of services, supplies or equipment requiring expenditure of \$10,000 or less may be made without the necessity of competitive bids.

4. Whenever the expenditure required for the purchase of any item of services, supplies or equipment exceeds \$10,000, the purchase shall be let by contract to the lowest responsible bidder in the manner prescribed in these Rules and Regulations.

5. The Board of Directors authorizes the Executive Director at his or her discretion, to procure bids for the purchase of services, supplies or equipment by either one of the following methods:

a. By publication of a notice inviting bids at least once in a newspaper of general circulation printed and published in the County of Santa Barbara. Such notice shall state the time and place for the opening of bids and shall state the specifications for the services, supplies or equipment to be purchased. ~~Said~~The publication must be made at least ten (10) days prior to the time set for the opening of bids.

In addition to publication, the Executive Director of the CCWA may notify prospective bidders by letter or telephone that bids are being called for the purchase of services, supplies or equipment.

At the time and place fixed for the opening of bids, the bids shall be opened before the Executive Director, the bids tabulated, and either (i) if the lowest responsible bid is in the amount of \$25,000 or less, the Executive Director ~~may~~ shall award the contract to the lowest responsible bidder, or (ii) if the lowest responsible bid is in the amount exceeding \$25,000, the contract of purchase shall be submitted to the Board of Directors for award to the lowest responsible bidder.

b. The Executive Director, in lieu of publication, may submit specifications to at least three prospective bidders and to request that bids be submitted at least ten days after the request for bids. The Executive Director may, ~~if he or she wishes,~~ request bids from more than three suppliers/contractors and shall furnish the necessary information to all suppliers/contractors who request such information. The Executive Director shall open the bids at the time and place set for such bid opening and the bids tabulated, and the contract of purchase shall be submitted to the Board of Directors for award to the lowest responsible bidder.

c. Notwithstanding anything to the contrary in these Rules and Regulation~~this resolution~~, the Executive Director is authorized to award and execute any contract of purchase for chemical compounds and solutions or for other items specifically identified in the CCWA's budget without submitting such contract of purchase to the Board of Directors, provided the cost for such chemicals ~~does~~ not exceed the available funds in the CCWA's approved budget for such chemicals or the cost for other items ~~does~~ not exceed the lesser of (i) \$75,000 or (ii) the available funds in the CCWA's approved budget for such items.

6. Notwithstanding anything to the contrary contained herein, and in lieu of the bid requirements in sections 4 and 5, above, the CCWA may participate in cooperative purchasing arrangements and programs established by federal, state, or other public agencies. If the purchase price is in the amount of \$25,000 or less, the Executive Director may award the contract to the selected vendor, or (ii) if the purchase price is in the amount exceeding \$25,000, the contract of purchase shall be submitted to the Board of Directors for award to the selected vendor.

67. Notwithstanding anything to the contrary contained herein, the CCWA Board of Directors reserves the right to reject any and all bids and to authorize the Executive Director to purchase the necessary equipment and supplies on the open market.

78. If, in the judgment of the Executive Director, services, supplies and/or equipment are needed in order to make emergency repairs, construction or maintenance, which emergency will not allow the normal procedure of calling for bids or securing the approval of the Board of Directors, the Executive Director may, with the approval of the Chairman or Vice Chairman, purchase all necessary services, supplies

and equipment in the open market without the necessity of calling for bids. The Executive Director shall make a complete report of the circumstances constituting the emergency to the Board of Directors at its next meeting following the purchase of said services, supplies and equipment.